



We are currently seeking a College and Career Readiness Guidance Counselor at the RI Nurses Institute Middle College Charter High School located in Providence, RI.

Our Mission: To prepare a diverse group of students to become the highly educated and professional nursing workforce of the future.

Your Mission: To deliver a comprehensive and structured college awareness and career readiness program that supports students in career and college planning. To support, promote and implement equity in achieving college access for all students while promoting the mission and vision of creating the nursing workforce of the future through college access support.

RESPONSIBILITIES:

Leadership: Establishes, champions, and maintains a college-going culture for all students and staff. Promotes the Nurses Middle College's educational philosophy, goals, objectives, policies, and procedures that directly benefit the student. Communicates and expects a growth mindset for all driven by the belief that all Nurses Middle College students can succeed in college and nursing careers. Communicates verbally and in writing with the School Leadership Team around instruction and problems related to the college access and support. Collects, monitors, formulates, de-aggregates, and shares all data related to college access and success as appropriate. Establishes an equitable and inclusive school climate, where students are at the helm of educational practices.

Student and Family Engagement: Creates and develops positive relationships with all members of the school community (students, teachers, families) in support of college and career access. Effectively and productively engages with students and parents with the intention of developing strong college-going awareness and engagement in the steps necessary for student success. Provides families with information in a variety of formats and language in a coherent arc of learning regarding colleges and the requirements needed to apply (assessments, course requirements, college selection etc.). Leads school events that encourage community connection to and investment in the school culture and student success, including recognition assemblies, parent workshops, family and community service events. Leads school events that encourage college awareness and opportunities for families and students. Meets with parents to discuss academic, career and personal/social-related plans for their student. Serves as a resource to parents (ex. Information sharing).

Student Support Systems and Activities: Attends and participates in Student Support Team staff meetings and trainings. Promotes the Nurses Middle College's educational philosophy, goals, objectives, policies, and procedures that directly benefit the student. Consults and collaborates with teachers, parents, and administrators on a regular basis in order to develop strategies to help students with issues regarding academic performance, truancy, and individual and classroom behavioral issues, as requested. Assists with student scheduling. Participates

on Evaluation and School Crisis Teams. Interprets test results and school records for students, parents, and other faculty members. Assists with the administration of testing, as necessary.

College and Career Readiness Programming: Leads implementation of the Nurses Middle College's College and Career seminar curriculum across 9th-12th grade, ensuring that content is grade/age appropriate and that students are receiving a coherent experience anchored in high expectations for college and nursing careers across all four grades. Beginning in 9th grade, supports a college-going awareness trajectory for all students, including developing a college and career plan and identifying well-matched school options with each student, supporting students to update their plans on an ongoing basis and in ways appropriate to their grade level. Interfaces with colleges and other educational communities and opportunities to ensure breadth of exposure to students regarding their college options. Ensures professional and productive partnerships are maintained with higher education, practice partners, parents, and other college and career-related stakeholders. Participates in ensuring timely and accurate report cards of student grades. Effectively and productively engages with students and families with the intention of developing strong college-going awareness and engagement in the steps necessary for student success. Develops and interprets extensive summary reports on students' progress on standardized tests. Refers students and families to educational opportunities, as necessary, towards supporting the Nurses Middle College's mission. Serves as an Instructor for various sections of the College and Career Readiness courses.

College Application Process: Assists in the application process for college and other extension opportunities including the financial aid application process through navigation of both the federal financial aid application process (FAFSA) as well as applying for local and college-specific financial aid opportunities. Provides information about colleges and the requirements needed to apply (ex. Assessments, course requirements, etc.). Leads school-wide efforts to support students in the application process for college and other extension opportunities, including completing the common application and drafting effective college essays. Assesses the transcripts of transfer students to determine the award of credits and the recommended sequence of classes. Interfaces with Common Application procedures and assists students with securing recommendations from outside sources. Writes college recommendations for students and supports students to compile all necessary documentation and other recommendations needed for successful applications.

QUALIFICATIONS: Motivated, enthusiastic, mission-driven individual interested in being a key member of a school system team aimed at supporting students to succeed beyond measure and soar into the nursing profession with confidence and ease!

Bachelor degree in Education, Psychology, Social Work or related field. Master's degree preferred. Certification as School Counselor grades 7-12. Minimum of three (3) years of relevant experience. Experience in working in urban communities with multicultural families. Experience with Skyward, Naviance or other student information systems.

BENEFITS: The Rhode Island Nurses Institute Middle College Charter High School, located in Providence, RI provides employees with a robust benefit package. RINI understands the importance of a comprehensive benefit package that takes employees' needs into account. We recognize that providing well-rounded plans is essential to ensuring employee job satisfaction, supporting a positive work-life balance and supporting an employee's family, health and financial well-being. NursesMC-CR offers a versatile benefit package to all eligible employees that includes Medical, Dental, Vision, Life and Long-Term Disability insurance plans; an integrated Health Reimbursement Account (HRA) plan; Flexible Spending Account (FSA) option;

Retirement 403(b) Plan; Employee Assistance Program (EAP); FICA, Medicare and State Temporary Disability Insurance (TDI) programs; paid Holidays; Paid Time Off (PTO); Professional Development opportunities and Loan Forgiveness programs.

As an equal opportunity employer, diversity, equity and inclusion are at the core of who we are. We strive to create a workplace that reflects the communities we serve where everyone feels empowered as we celebrate multiple approaches and points of view. We are committed to maintaining a work and learning environment free from discrimination on the basis of race, color, religion, national origin, pregnancy, gender identity, sexual orientation, marital/civil union status, ancestry, place of birth, age, citizenship status, veteran status, political affiliation, genetic information or disability, as defined and required by state and federal laws. Additionally, we prohibit retaliation against individuals who oppose such discrimination and harassment or who participate in an equal opportunity investigation.

We are confident that you will make a difference in the lives of students and that your experience with us will be a rewarding one. Join the RI Nurses Middle College team!

How to apply: Submit Cover Letter, Resume, and a list of names, phone numbers and email addresses of three (3) references to Susan Connaughton, BS, SHRM-CP, Director of Human Resources, Talent, and Recruitment at sconnaughton@nursesmc.org